



County of Door DEPARTMENT OF SOCIAL SERVICES

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Roger C. Tepe, Director
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SOCIAL SERVICES BOARD MEETING Tuesday, August 10, 2010 @ 1:00 p.m.

Chambers Room (C 102) – 1st Floor – Government Center
421 Nebraska Street, Sturgeon Bay, WI 54235

AGENDA

1. Call to Order at 1:00 p.m.
2. Establish a Quorum – Members Present
3. Adopt the duly posted Agenda
4. Public Participation / Supervisor Response
5. Approve Minutes of the 07/13/10 Budget Public Hearing + regular Social Services Board meeting
6. Approve Vouchers to be paid in August, 2010 - *Kay Englebert & Management Staff*
 - a) Social Services (Government Center operations only)
 - b) Senior Resource Center (14th Avenue operations only)
7. Old Business - NONE
8. New Business – Approvals Required – *Roger Tepe (8a & b), Joanne Ator (8a only)*
 - a) Action Sheet – Retirement Letter from Catherine Thiessen
 - b) Action Sheet – Family Care Resolution + attachments
9. New Business – Information Only – *Roger Tepe (9a – c)*
 - a) Information - Request to restore position eliminated in the 2010 budget process
 - b) 2011 Budget – Schedule of key upcoming events
 - 08/13 – All budget documents / program descriptions due to Finance / County Administrator
 - 08/17 – Admin / Finance review of re-class request / new position
 - 08/24 – County Board acts on all 2011 personnel related requests
 - 08/25 – 08/27 – Department head meetings with Administrator / Finance
 - 09/13 – Finance Committee initial review of 2011 County budget
 - TBD – Social Services Board reviews budget after Finance Committee review

- 10/08 – Finance Committee final review of 2011 County budget
- 11/01 – 11/02 – Final vote on 2011 budget by the County Board
- c) Senior Resource Center / ADRC / Public Health building – status

10. Recurring Program Initiatives – Information Only

- a) Aging and Disability Resource Center – *Roger Tepe / Bev Knutson / Mike Van Ess*
-See attachment - Common Message # 1 – 07/29/10
- b) Family Care – *Roger Tepe / Mike Van Ess / Mark Moeller / Ben Meyer*
- c) Transportation – *Roger Tepe*
-See attachment - sample Door2Door Rides brochure

11. Management Reports – Information Only

- a) Administrative Services Unit – *Kay Englebert*
- b) Adult Protective Services Program – *Bev Knutson*
- c) Aging Unit / Senior Resource Center – *Bev Knutson*
- d) Child and Family Services Unit – *Dori Weyenberg*
- e) Economic Support Unit – *Joanne Ator*
- f) Long Term Care Unit – *Mike Van Ess*
- g) Director's Report – *Roger Tepe*

12. Approve / Amend Suggested Next Meeting Date:

The Finance Committee sees the full County Budget on 09/13/10 (1st review) and 10/08/10 (final review). In order for the Social Services Board to hear what action, if any, was taken by the Finance Committee on 09/13/10; and / or to suggest changes before their final review on 10/08/10, you may wish to change your regular meeting date in September.

PLEASE BRING YOUR CALENDAR TO THE MEETING

Usual September meeting date would be - Tuesday, September 14, 2010 @ 1:00 p.m. – Chambers Room

13. Approve Adjournment

DEVIATION FROM THE ORDER OF AGENDA ITEMS MAY OCCUR

"In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting should contact the Office of the County Clerk at (920) 746 – 2200. Notification 48 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting."

Posted: 08/05/10
Time: 11:30 a.m.
By: B. Schmelzer